Introduction
A Medical Student Performance Record (MSPR) is produced for each University of Toronto (U of T) medical student in support of the Canadian Residency Matching Service (CaRMS) application requirements.

The U of T MSPR components are summarized below. These components are informed by and consistent with a MSPR template endorsed by the Association of Faculties of Medicine of Canada. Explanatory notes are provided to ensure clarity and transparency about specific components, where necessary. Information regarding the U of T MD Program curriculum will be made available on the MSPR via hyperlinks.

Also included below are MSPR production and dissemination guidelines. The use of MD Program student academic records for the purposes of MSPR production and dissemination is governed by and consistent with University of Toronto Guidelines Concerning Access to Official Student Academic Records and MD Program Access to Student Academic Records. By acting in accordance with those Guidelines, the MD Program supports and is in compliance with appropriate access to, and privacy of, official student academic records consistent with the Freedom of Information and Protection of Privacy Act (FIPPA).

MSPR Components
The U of T MSPR is comprised of the following components:

1. Identifying Information
   - Student Name
   - University of Toronto Student Number
   - Date of Issuance
   - Academic year in which student enrolled in Year 3 of the MD Program

2. Academic History
   - Date of first registration in the MD Program
   - Time to complete program (Example: leaves, extensions or repeated years)
     - This sub-section is intended to enable medical schools to contextualize extensions, leaves, gaps or breaks due to unsatisfactory academic performance as well as those that are non-academic in nature. The identification of “repeated years” due to unsatisfactory academic performance is governed by the MD Program’s Standards for Grading and Promotion. Privacy of students’ personal information, including with respect to non-academic extensions or leaves due to illness or injury is protected in accordance with the Freedom of Information and Protection of Privacy Act (FIPPA) and Personal Health Information Protection Act (PHIPA).
   - Information on prior, current or expected enrollment or graduation in dual, joint or conjoint degree programs
     - Only dual, joint or conjoint degree programs formally associated with the U of T MD Program in accordance with the U of T Quality Assurance Framework will be identified in this sub-section. Information about academic programs pursued in addition to the MD Program that are not formally associated with the MD Program will be reflected the student’s transcript.
   - Description of any repeated courses
     - This sub-section is intended to enable medical schools to provide context, including supportive
commentary, in cases where a repeated course is indicated on the student’s transcript. The identification of “repeated courses” is governed by the MD Program’s Standards for Grading and Promotion.

- Description of any academic misconduct in medical school that the student has been found guilty of that is currently part of their academic record
  - The identification of academic misconduct is governed by the University of Toronto Code of Behaviour on Academic Matters and MD Program Academic Integrity Guidelines.

3. Academic Progress
   - Professional Performance
     This section will indicate if a student’s professionalism performance in the MD Program “meets expectations” or “does not meet expectations”, in accordance with the MD Program Student Professionalism Guidelines. For the purposes of the MSPR, students who have successfully completed a Focused Professionalism Learning Plan or Professionalism Remediation have met the program’s professionalism expectations.
   - Preclinical Curriculum
     - This section will indicate if the student has successfully complete the MD Program’s Foundations curriculum. It will not include grades or other performance indicators for each Foundations course as that information is provided on student transcripts.
   - Clerkship Courses
     - Student performance for each clerkship course will be represented on the MSPR by Credit/No Credit along with narrative comments from the “strengths” section of the student’s final clinical assessment forms. Further details regarding the inclusion of narrative comments on the MSPR are included below under MSPR Production and Dissemination Guidelines.
   - Electives
     - Student performance for each elective completed by the time the MSPR is produced will be represented on the MSPR by Credit/No Credit along with narrative comments from the “strengths” section of the student’s final clinical assessment forms. Further details regarding the inclusion of narrative comments on the MSPR are included below under MSPR Production and Dissemination Guidelines.

MSPR Production and Dissemination Guidelines
MSPRs are normally produced and disseminated in the Fall term of students’ Year 4 in the MD Program. Specific production and dissemination processes and dates are determined by Enrolment Services – Undergraduate Medical Education (UME), informed by applicant timelines for the first iteration of the Canadian residency match process.

Student academic records are the source of information for production of the MSPR. These student academic records include information contained in University transcripts, in electronically stored records such as final clinical assessment forms, and in the "official student academic record" as maintained within UME Enrolment Services in the Temerty Faculty of Medicine.

Narrative Comments
Narrative comments for clerkship courses and completed electives will be drawn solely from the “strengths” section of students’ final clinical assessment forms. Narrative comments on the MSPR will not include comments from interim feedback forms or from any source other than final clinical assessment forms.

With the exception of corrections to grammar or spelling, the comments drawn from the “strengths” section of students’ final clinical assessment forms will be included verbatim on the MSPR. As part of the final clinical assessment form for MD Program courses, the “strengths” comments will not edited, adapted or expanded upon to advantage their use in the MSPR.
Consent, including presumed consent, by students for inclusion on the MSPR of narrative comments from the “strengths” section of clinical assessment forms is provided as follows:

- Following completion of each clerkship course and elective, students will receive notification to review their clinical assessment form, including narrative comments, to confirm that the clinical assessment form accurately reflects their performance.
- Students will have two weeks from the date of notification to indicate their agreement or disagreement.
- If a student agrees with the clinical assessment form, or does not reply to the notification within two weeks, they will have provided consent to include on the MSPR comments from the “strengths” section of the evaluation form(s) for the course or elective in question.
- If a student disagrees that their clinical assessment form accurately reflects their performance in the course, they will meet with the course director and/or Clerkship Director to discuss their concerns, including any comments from the “strengths” section of the form that the student believes are not factual and accurate. This is not an opportunity to advocate for the addition of comments; the comments on final clinical evaluation forms are based on preceptors’ workplace-based observations throughout the rotation or elective. Following such discussion, the course director and/or Clerkship director will determine if the comments on the clinical assessment form are factual and accurate. Comments on the evaluation form that are deemed by the course director and/or Clerkship Director to be factual and accurate will not be changed on or removed from the evaluation form, and will be included on the student’s MSPR, as outlined above. There is no further route to appeal with respect to inclusion of narrative comments on a student’s MSPR.

For courses in which a student has completed remediation, the narrative comments from the “strengths” section of original clinical evaluation form will be included on the MSPR.

For repeated courses, in which the initial course attempt appears on the student’s transcript as No Credit (NC), the narrative comments from the “strengths” section of both the initial course attempt and repeated attempt(s) will be included on the MSPR.