



Enriching Educational Experiences (ICE: EEE)

SUPERVISOR-STUDENT GUIDELINES

Introduction and Overview

The Enriching Educational Experiences (EEE) curriculum requires University of Toronto medical students to participate in clinical shadowing experiences for the purpose of career exploration. These placements are often self-directed, may be arranged independently between students and their attending supervisor, and allow students to explore different specialties, sites, practice setting, and communities.

The Faculty of Medicine expects that the attending supervisor and student will participate in an educational clinical experience that upholds the principles of delegated and graded responsibility as outlined by the CPSO, and is in accordance with relevant institutional policies. According to the CPSO, it is understood that medical students will be involved in observation and interaction with patients from the start of their medical education. Initially, supervisors should closely observe interactions between medical students and patients. The degree of involvement of the student in clinical care is at the discretion of the supervisor and should be agreed upon by both the supervisor and student.

CPSO References: <http://www.cpso.on.ca/Policies-Publications/Policy/Professional-Responsibilities-in-Undergraduate-Med> and <http://www.cpso.on.ca/Policies-Publications/Policy/Delegation-of-Controlled-Acts>

The Supervisor Will:

1. If required, sign (or identify a signatory for) a Student Placement Agreement and a Placement Employer WSIB form, to establish the partnership with the University of Toronto.
2. Introduce and identify the status of the MD Program Experience student to patients/staff with whom they will have interaction. If the experience is taking place at a University of Toronto teaching facility outside of the regular academic year, the supervisor will advise the hospital or institution that the student will be participating in an Enriching Educational Experience.
3. Obtain verbal consent from patients prior to any student involvement with their care, *including reading of the patient chart*.
4. Directly evaluate the capabilities of the student before making judgments on the latitude and scope of subsequent student involvement with patients.
5. Supervise all student interactions with patients or clearly designate another clinician as the individual responsible for direct supervision.

6. Counter-sign any entry made by the student in a patient chart.
7. Ensure that students do not initiate any investigation or management plan with patients unless specifically instructed to do so by the supervising clinician.
8. Ensure that students understand the principles of patient confidentiality and follow policies that safeguard patient privacy and Personal Health Information.
9. **Understand** that registered U of T medical students doing approved EEE placements are covered for malpractice and are generally eligible for workplace injury coverage and liability insurance in clinical settings in Canada in which they have identified themselves to the placement site as medical students registered at the University of Toronto. This extends through the summer months. For more information, please contact the Faculty Registrar.

The Student Will:

1. Register their EEE activities with the EEE Module in MedSIS in advance, and in a timely manner.
2. Clearly identify their status by wearing their University of Toronto/Academy Student ID badge at all times.
3. Follow the policies governing EEE activities at the teaching site. This may include registering with or advising the Undergraduate Medical Education Office within that institution.
4. Abide by the standard of ethical behaviour as laid down by the CMA code of ethics located at www.cma.ca and uphold the professional behaviours expected of students at the University of Toronto Faculty of Medicine.
http://www.governingcouncil.utoronto.ca/Assets/Governing+Council+Digital+Assets/Policies/PDF/pp_sep012008i.pdf
5. Refrain from performing any unauthorized investigation, procedure, physical examination or provision of advice or counsel.
6. Immediately report to the supervisor any change in a patient's demeanor or health that occurs while the supervisor is not in the room.
7. Refrain from any clinical contact when he/she could be impaired by drugs, alcohol or illness.
8. Understand the principles of patient confidentiality, and follow the policies of the hospital and clinic/site that safeguard patient privacy and Personal Health Information.
9. **Understand** that registered U of T medical students doing approved EEE placements are covered for malpractice and are generally eligible for workplace injury coverage and liability insurance in clinical settings in Canada in which they have identified themselves to the placement site as medical students registered at the University of Toronto. This extends through the summer months. For more information, please contact the Faculty Registrar