**Director, Medical Student Research Scholars Program**

Applications are invited for the position of Director, Medical Student Research Scholars Program.

Reporting to the Director, Integrated Physician Scientist Training Program, and in keeping with the overall goals of the MD Program, the Director, Medical Student Research Scholars Program is responsible for the design, development, implementation, and evaluation of the Comprehensive Research Experience for Medical Students (CREMS) programs in the MD Program, and for the Graduate Diploma in Health Research (GDipHR) offered in the School of Graduate studies by the Institute of Medical Science (IMS) in collaboration with CREMS.

The time commitment for the Director, Medical Student Research Scholars Program role is equivalent to one day per week.

Faculty members interested in this position are encouraged to submit a letter of application, an up-to-date curriculum vitae and education dossier by the **deadline of Monday, November 16, 2020 by 12:00 p.m.** to:

**Dr. Nicola Jones**  
Director, Integrated Physician Scientist Training Program  
Temerty Faculty of Medicine  
University of Toronto  
Nicola.Jones@sickkids.ca

**with copies to:**

Barbra MacDonald  
Administrative Coordinator  
Office of the Vice Dean, MD Program  
md.reception@utoronto.ca

**Electronic submission is preferred.**

Please contact Dr. Nicola Jones if you have any questions about this position.

Full job description follows, and available online at: [http://www.md.utoronto.ca/careers](http://www.md.utoronto.ca/careers)
The MD Program aspires to support our students to have an excellent educational experience within a supportive learning environment. We have developed MD Program Goals and Competency Framework to guide the development, implementation and evaluation of all of our programs.

Role Description

Reporting to the Director, Integrated Physician Scientist Training Program, and in keeping with the overall goals of the MD Program, the Director, Medical Student Research Scholars Program is responsible for the design, development, implementation, and evaluation of the Comprehensive Research Experience for Medical Students (CREMS) programs in the MD Program, and for the Graduate Diploma in Health Research (GDipHR) offered in the School of Graduate studies by the Institute of Medical Science (IMS) in collaboration with CREMS. The time commitment for the Director, Medical Student Research Scholars Program is equivalent to one day per week.

Leadership and Organization

The Director, Medical Student Research Scholars Program will provide leadership in CREMS and GDip programs in the MD Program, supporting students through a variety of extracurricular research experiences by:

- Championing research as a complement to the medical curriculum;
- Providing detailed information about diverse research opportunities;
- Supporting the application process to various CREMS and GDipHR programs;
- Implementing a suite of research opportunities within the CREMS and GDipHR programs.

The Director, Medical Student Research Scholars Program, reports to the Director, Integrated Physician Scientist Training Program.

The Director, Medical Student Research Scholars Program will chair a Graduate Diploma in Health Research (GDipHR) Steering Committee and will liaise with the Vice Dean, Graduate and Academic Affairs.

The Director, Medical Student Research Scholars Program will serve ex officio on the IMS Curriculum and Leadership committees.

Development and Management

In regular consultation with the Director, Integrated Physician Scientist Training Program, and the GDipHR Steering Committee, the Director, Medical Student Research Scholars Program duties and responsibilities include:
1. Provide leadership and academic oversight in conceptualizing, developing, implementing and evaluating all aspects of CREMS programs.

2. Provide leadership in developing, implementing, and evaluating the GDipHR program; which includes student experience and outcomes.

3. Establish objectives for the CREMS programs curriculum that are measurable in terms of both student assessment and evaluation of program outcomes, and that are mapped appropriately throughout the curriculum.

4. Ensure educational methods, including student assessment methods for CREMS programs are consistent with the MD Program’s goals and objectives and foster the development of knowledge, skills and professional attitudes appropriate to the practice of medicine.

5. Manage the GDipHR program, in collaboration with partner academic units, in the Temerty Faculty of Medicine: IMS (Graduate Coordinator; IMS Director), Laboratory Medicine and Pathobiology, and in the Dalla Lana School of Public Health, Institute of Health Policy, Management and Evaluation (Director, Clinical Epidemiology program).

6. Supervise, and ensures integrity and appropriate management /disbursement of the fiscal resources associated with programs, including all student stipends, and administrative costs.

7. Responsible for Medical Student Research Day and interactions with student organizers and provide academic planning and oversight of this event.

8. Liaise with all graduate departments, hospital research institutes that may provide opportunities for research, including the basic science, community health, clinical and rehabilitation sectors; and actively recruits high quality supervisors, who engage in trans-disciplinary research; interacts with the Component Director, Health Science Research Course ensuring that CREMS integrates with and builds on other student core curriculum research opportunities; and interacts with the course directors of GDipHR elective half courses.

9. Seek permanent student stipend support through fund-raising and new partnerships (e.g., McLaughlin Centre for Molecular Medicine and Office for Advancement).

10. Maintain knowledge of relevant and current education research and pedagogy.

11. Active involvement in the recruitment of administrative staff associated with CREMS programs and supervises said staff in collaboration with the Program Manager, Physician Scientist Training.

12. Consult on a regular basis with student program representatives.

14. Provide reports, as needed for LCME/CACMS accreditation in relevant curriculum areas.

Qualifications and Skill Required:

The Temerty Faculty of Medicine is strongly committed to diversity and intentional inclusion within its community and particularly encourages applications from racialized persons/persons of colour, women, Indigenous/Aboriginal People of North America, persons with disabilities, 2SLGBTQIA+ persons, and others who may contribute to the further diversification of ideas.

1. Demonstrated abilities in medical education, research and innovation;
2. Demonstrated knowledge and skills in educational design of courses, teaching and learning;
3. Demonstrated capacity for collaboration and application of collaborative processes;
4. Passion for and experience in education related to medical research.

Term

The term for this appointment is two and a half years with the potential to renew upon review.