Faculty Lead, MD Program Workplace Based Assessment

Applications are invited for the position of Faculty Lead, MD Program Workplace Based Assessment (WBA).

The Faculty Lead, WBA is responsible for the design, implementation, and ongoing quality assurance of workplace based student assessment in the MD Program. The Faculty Lead reports to the Director, Student Assessment.

Faculty members interested in this position are encouraged to submit a letter of application, an up-to-date curriculum vitae and education dossier by the deadline of **Friday, February 8, 2019** to:

**Dr. Glendon Tait**  
Director, Student Assessment, MD Program  
University of Toronto  

[glendon.tait@utoronto.ca](mailto:glendon.tait@utoronto.ca)

with a copy to

**Barbra MacDonald**  
Administrative Coordinator  
Office of the Vice Dean, MD Program  
University of Toronto  

[md.reception@utoronto.ca](mailto:md.reception@utoronto.ca)

Electronic submission is preferred.

Any questions, please contact  
Dr. Glendon Tait at [glendon.tait@utoronto.ca](mailto:glendon.tait@utoronto.ca)

Full job description follows, and available online at: [http://www.md.utoronto.ca/careers](http://www.md.utoronto.ca/careers)
Faculty Lead, MD Program Workplace Based Assessment

The MD Program aspires to support our students to have an excellent educational experience within a supportive learning environment. We have developed MD Program Goals to guide the development, implementation and evaluation of all of our programs.

Role Description
The Faculty Lead, Workplace Based Assessment (WBA) is responsible for the design, implementation, and ongoing quality assurance of workplace based student assessment in the MD Program, particularly in Clerkship. As the MD Program implements competency based Clerkship education, the Faculty Lead WBA will plan and implement a workplace based assessment framework that provides robust longitudinal data on longitudinal competency achievement and ensure alignment with the curriculum. The time commitment for this role is 2 days per week.

Leadership and Organization
The Faculty Lead, WBA reports directly to the Director of Student Assessment and works collaboratively with the Associate Director of Student Assessment; Director, Foundations; Clerkship Director; and Director, MD Program Clinical Skills.

The Faculty Lead, WBA will provide leadership in the following areas:
- Design, development, and oversight of the program’s approach to workplace based assessments, including design of structures, policies, and processes that support the development and quality assurance of workplace based assessments.
- In collaboration with the Director of Student Assessment, development of a Clerkship student progress committee that incorporates EPAs and milestones into decisions.
- Ensure the Clerkship OSCE supports the workplace based assessment framework and aligns with Foundations OSCEs.
- Collaborate on Clerkship curriculum renewal to ensure it supports competency based education and workplace based assessment.

The Faculty Lead, WBA will, as appropriate, Chair a Workplace-Based Assessment Committee and will be a member of the Clerkship Committee, Student Assessment and Standards Committee (SASC), Test Committee, and Clinical Skills Committee. The Faculty Lead, WBA will liaise with and attend other key MD Program committees where applicable.

Development and Management
In consultation with the MD Program Curriculum Committee and in collaboration with the Director of Student Assessment, Associate Director of Student Assessment (written assessments), Director of Clinical Skills, and Clerkship Director, the Faculty Lead, WBA will:

1. Oversee the design and development of a workplace-based assessment framework that supports competency based Clerkship education, based on milestones and EPAs.
2. Collaborate with the Clerkship Director and Clerkship course directors to identify timing, context, and frequency of EPA assessments, and policies and processes to ensure compliance with assessment completion.
3. Collaborate with Discovery Commons, and where appropriate, Postgraduate Medical Education, on the design and development of technology to support frequent and usable data visualization of competency achievement.

4. Oversight of the Clerkship OSCE; collaborate with the Director of Clinical Skills on the design and implementation of a renewed Clerkship OSCE that supports the workplace based assessment framework and assessment of longitudinal clinical skills acquisition, while aligning with the Medical Council of Canada format.

5. In collaboration with the Director of Student Assessment, design and implement a Clerkship Student Progress process that takes a competency based approach and attends to EPAs and milestones.

6. Collaborate with the Clerkship Director and Clerkship course directors to ensure curriculum renewal supports competency based education and workplace based assessment.

**Qualifications and Skills Required:**

1. Demonstrated abilities in medical education and innovation.
2. Demonstrated knowledge of and experience in student assessment in general, and interest/experience with workplace based assessment/competency based education.
3. Demonstrated leadership ability and capacity for collaboration.
4. Experience teaching in the clinical setting, in MD and/or post-MD programs.

**Term**
The term of this appointment is 3 years with possible renewal after a review process.

**Support**
Administrative, managerial, and project management support will be provided, as appropriate, to support the functions of this role.