Director, MD Program Clinical Skills

Applications are invited for the position of Director, MD Program Clinical Skills.

The Director, MD Program Clinical Skills is responsible for the overall design, development implementation, and evaluation of the clinical skills components of the curriculum. The Director reports jointly to the Director, Foundations and the Clerkship Director.

Faculty members interested in this position are encouraged to submit a letter of application, an up-to-date curriculum vitae and education dossier by the deadline of Wednesday, December 12, 2018 to:

Dr. Marcus Law
Director, Foundations, MD Program
University of Toronto
marcus.law@utoronto.ca

with a copy to

Barbra MacDonald
Administrative Coordinator
Office of the Vice Dean, MD Program
University of Toronto
md.reception@utoronto.ca

Electronic submission is preferred.

Any questions, please contact Dr. Marcus Law at marcus.law@utoronto.ca

Full job description follows, and available online at: http://www.md.utoronto.ca/careers
Job Description: Director, MD Program Clinical Skills

Role Description

The Director, MD Program Clinical Skills is responsible for the overall design, development implementation, and evaluation of the clinical skills components of the curriculum. This will include responsibility for ICE (Integrated Clinical Experience), a longitudinal component of the Foundations Program and for ensuring appropriate content and assessment of clinical skills in Clerkship. Communication skills will be emphasized throughout the program. Early and ongoing exposure to patients with a wide variety of presentations and experience of their illness will be an important focus of the program.

Reporting to the Directors, Foundations and Clerkship, and working in close collaboration with Foundations Course and Component directors, the Director of Student Assessment and Faculty Lead, Workplace-Based Assessment, and the Clerkship Course Directors, the Director provides leadership to all aspects of the teaching and assessment program in clinical skills in the MD Program. The time commitment for the Director position is 2.5 days per week.

Clinical Skills Leadership and Organization

The Director, MD Program Clinical Skills constitutes and chairs a Clinical Skills Committee, which oversees the design and implementation of the clinical skills program as a component of ICE of Foundations at the academies and the content and assessment of clinical skills in the Clerkship.

ICE – Clinical Skills is a component of ICE that is managed by the overall ICE Committee. The Director Clinical Skills is a member of the ICE committee which is responsible for the planning and implementation of all aspects of the ICE component.

Clinical Skills Development

The Director, MD Program Clinical Skills oversees the specification of learning objectives in clinical skills topics and their integration with other learning objectives in the MD program.

The Director, MD Program Clinical Skills oversees the design and preparation of all course materials pertinent to the teaching of clinical skills in Foundations. This includes the integration
and coordination of the teaching of clinical skills with other aspects of the program that are occurring concurrently.

The Director, MD Program Clinical Skills ensures a cohesive approach to clinical skills curriculum and assessment across the MD program. The Director oversees the overall design and preparation of assessment exercises, including case reports, clinical encounter cards, observed histories and physical examinations, OSCE examinations and other assessments. In consultation with the Director, Foundations and the Director of Student Assessment, the Director, MD Program Clinical Skills will assemble results of the various assessment exercises into a final overall assessment of clinical skills for each student.

The Director will ensure that the Clerkship curriculum and the Clerkship student assessment framework and processes, inclusive of the iOSCE examination, contain appropriate content with regards to Clinical Skills. The Director will collaborate with the Faculty Lead, Workplace-Based Assessment on the design and implementation of an integrated OSCE that assesses the achievement of broad clinical skills and aligns with Medical Council of Canada format.

The Director, MD Program Clinical Skills oversees the teaching and assessment of point of care ultrasound skills in the MD Program.

**Clinical Skills Management**

The Director, MD Program Clinical Skills oversees the scheduling of teaching of all aspects of clinical skills in Foundations. The Director contributes to the teaching and assessment of clinical skills in Clerkship.

Working in close collaboration with the Academy Directors, the site clinical skills faculty leads, and the Director, Faculty Development, the Director, MD Program Clinical Skills will contribute to the design and delivery of a faculty development program for all clinical skills teachers.

The Director, MD Program Clinical Skills will collaborate closely with the Clerkship Director, and clerkship course directors to ensure that the teaching and assessment of clinical skills within the clerkship: (1) integrates and builds in a spiral fashion on clinical skills teaching and assessment in Foundations and (2) integrates and builds on clinical skills and assessment within the clerkship as a whole.

The Director, MD Program Clinical Skills oversees the efforts to identify and assist students experiencing academic difficulty in all aspects of clinical skills. The Director will note students who fall below minimum standards on their examination scores and other assessments and will meet with them to explore possible contributing reasons for the substandard performance as
well as advise them as to how to proceed in order to improve. The Director will also work closely with the Director, Clinical SCORE Program to support students in difficulty. The Director may present these students to the Student Progress Committee and as necessary to the Board of Examiners and implement the mandates of the Board.

The Director, MD Program Clinical Skills also oversees the overall design and implementation of the program evaluation and teacher evaluation pertinent to the teaching of clinical skills. This includes regular consultation with student representatives who sit on the Clinical Skills Committee, and also responding to individual student concerns.

**Qualifications and Skill Required:**

1. Experience in teaching Clinical Skills in MD or Post-MD Programs.
2. Demonstrated abilities in medical education and innovation.
3. Demonstrated knowledge and skills in educational design.
4. Demonstrated ability to communicate and work well with students and other faculty members.

**Term**

The term of this appointment is 3 years, starting April 1, 2019.