

8.2 ERAS (US Electronic Residency Application Service)

ERAS DEADLINES DIFFER FROM CARMS DEADLINES

For the US residency application process, familiarize yourself with the Electronic Residency Application Service (ERAS) website (www.aamc.org/services/eras) and the United States Medical Licensing Exam (USMLE) website (www.usmle.org) requirements for Canadian applicants.

A handbook has been created for students interested in applying to the US for residency, including information about the USMLE requirements. The up to date information can be accessed through Portal>My Organizations>OHPSA>Career Services for MD Students>Applying to Residency>Applying to a US Residency. In this folder there is a compilation of the various information that you should know in order to apply to the US and links to various important websites. It is highly recommended that you consult this folder if you are thinking about applying to the US.

Another valuable resource for students applying to the US is the Careers in Medicine website from the AAMC (www.aamc.org/students/medstudents/cim). You should have received an access code in first year; however, if you contact OHPSA (Nancy Dunlop) they can send it to you again.

It is recommended that those students wanting to apply to the US for residency make an appointment with OHPSA to discuss the specifics as early as possible. It is also recommended that in fourth year, you meet with the Director of Enrolment Services & Faculty Registrar by September 1st (at the latest) because US deadlines can fall in September.

8.3. Canadian Resident Matching Service (CaRMS) documents for MD/PhD students

The following documents are submitted by the faculty on behalf of all students (details below):

1. Medical Student Performance Record (MSPR)
2. Official Academic Record (MD program only – generated by the Faculty)

NB. MD/PhD students are encouraged to submit an official transcript from the University of Toronto Transcript Centre (www.rosi.utoronto.ca). Although students in the MD Program will NOT be submitting this document, those in the MD/PhD Program should submit it as it documents all course work taken during the combined program and the date your PhD was conferred.

Medical Student Performance Record (MSPR)

This document summarizes your clinical competencies achieved during your third year clinical rotations.

The introductory paragraph refers to the academic period that it covers and the date on which it is produced in the fall of the year of application to CaRMS.

The Clinical Performance Evaluations section lists all of the competencies used by the clerkship courses. Please note that not all competencies are explicitly evaluated during each rotation (there is a notation regarding this at the bottom of the page). The Rotation Legend is at the bottom, and using the number assigned to each rotation, you can see your overall performance evaluation in all courses. Rotations of one week duration will not be recorded on the MSPR. This will also be noted in the legend.

On the second page of this document you will see how Professionalism is documented. Narrative comments are not recorded as they are subjective and cannot be edited. Narrative comments are intended to provide the student with feedback on his/her performance. They will help you in selecting individuals for letters of reference.

Your fourth year electives and selective components of the Transition to Residency course should be listed on your CV.

Official Academic Record

The document issued by the Faculty is **only** for the purposes of CaRMS. This document lists your courses by year with the final standing in each course and for the year. It shows your fourth year courses as in progress. **The Faculty of Medicine does not list any awards on the official academic record/transcript. All awards should be included by candidates in their CV module.**

For all other purposes, your official transcript is that produced by the U of T Consolidated Transcript Centre, viewed in ROSI. All MD/PhD students should send an official U of T transcript.

The grading scale for the MD Program moved to Credit/No Credit beginning with the 2009/10 session. Any courses taken before this transition will be recorded on both the official academic record and on your ROSI transcript as H/P/F, and courses taken from 2009-10 onwards will be recorded as Credit/No Credit.

At the bottom of the Official Academic Record, there will be a statement indicating that you were enrolled in the combined MD/PhD Program, including the dates in which you held registration with the School of Graduate studies.

CaRMS Extra Documents

You could include information on abstracts, published papers, etc—basically anything that you could not include in the CV module and you think is important for the committee to know. Please include the important information in the main CV module and include extra information in the “Extra Documents” section.

Electronic Residency Application Service (ERAS)

For the US Residency Match, the Faculty will send the following documents:

1. **Dean’s Letter.** This includes information on a) the MD/PhD program, b) the fact that only 8-10 students are accepted each year, c) structure of pre-clerkship and clerkship training, and d) quotes from year 3 clinical evaluations. The Dean’s Letter is required only for the US Residency Match. The MSPR (same one sent to CaRMS) will be appended to the Dean’s Letter.
2. **ROSI Transcript.** Please send a copy of your ROSI Transcript (as will be requested for the CaRMS application).

The Official Academic Record (used for CaRMS) will **NOT** be sent.

If you are applying through ERAS, you must fill out a form through the UME Enrolment Services requesting the Dean’s letter and providing them with appropriate deadlines (the ERAS deadlines are not the same as CaRMS).

Checklist for CaRMS/ERAS documentation

CaRMS

- Order transcript from U of T Consolidated Transcript Centre
- List all Awards on CV module of CaRMS.
- List extra papers, abstracts, presentations, etc., in the CaRMS Extra Document section
- List completed or planned electives for 4th year on CV module of CaRMS

ERAS

- Arrange Dean’s Letter (MSPR will be appended to the Dean’s Letter). The Director of Enrolment Services & Faculty Registrar will ensure that the Letter is prepared.
- Order transcript from U of T Consolidated Transcript Centre

Please note that the Official Academic Record will NOT be sent to ERAS.