



Standards for the Requirement of Extra Work in the Preclerkship

Approved by: Undergraduate Medical Education Curriculum Committee

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1. An overall average of 70% or greater in a course, together with minimum scores of 65% on each component of the course (examination, presentation, or written work) that is evaluated and weighted in the final grade will be required to obtain Credit. In addition, students must also obtain a designation of “Pass” in those course components that are scored with a Pass/Fail designation.
2. An overall course average of less than 60% will result in a grade of “No Credit” being recommended to the Board of Examiners.
3. Students who do not achieve the required standard on extra work assigned by the Course Director and all students who do not achieve an overall average grade of 70% in a course will be referred to the Board of Examiners.
4. A student who scores less than 70% on any component of a course will be interviewed by the Course Director with a view to understanding potential reasons for a weak performance, and to make recommendations to the student for improvement.
5. A student who has achieved a minimum score of 65% on each component of the course that is evaluated and weighted in the final grade, but who has failed to obtain an overall course average of 70% may be required at the discretion of the Course Director to undertake additional work in areas of particular weakness.
6. A student who achieves a mark between 60% and 65% on any component of a course that is evaluated and weighted in the final grade will be required to do additional work in that component in order to obtain Credit for the course. The additional work will be determined by the Course Director who will communicate the standard for successful completion in writing in advance to the student. Examples of such additional work include, but are not limited to:
 - Submitting a revised version of presentations or written assignments
 - Providing written explanations for questions answered incorrectly on examinations
 - Completing further examinations (written, oral, bell-ringer, or otherwise as determined by the course director)
7. A student who scores below 60% on any evaluated component of a course must repeat the evaluation of the component, and obtain a score of at least 65% on the re-evaluation.

KEY POLICIES, STATEMENTS, & GUIDELINES

On Student Assessment & Advancement through the Program

8. On successful completion of extra work in any component of a course, the original mark obtained by the student will remain in the record.
9. A student who fails to obtain a designation of "Pass" in those course components that are scored with a Pass/Fail designation must be re-evaluated and obtain a standing of "Pass".

The way the proposed guidelines would be applied to scores on components is summarized in the following table.

Component Score	< 60	60 to 65	65 to 70 and Overall course average <70
Outcome	Repetition of the evaluation of the component; minimum score required on re-evaluation is 65%	Extra work in areas of identified weakness to be specified by the course director to a standard specified by the course director	Additional work in areas of particular weakness at the discretion of the Course Director.